

**RIO DELL CITY COUNCIL  
REGULAR MEETING  
JUNE 2, 2009  
MINUTES**

The Regular Meeting of the Rio Dell City Council was called to order at 6:30 P.M. by Mayor Pro Tem Marks.

**ROLL CALL:** Present: Mayor Pro Tem Marks, Councilmembers Dunker and Thompson

Absent: Mayor Woodall and Councilmember Barsanti

Others Present: City Manager Flemming, Chief of Police Hill, Acting Director of Public Works Jensen, City Clerk Dunham, and Rebecca Crow from Winzler & Kelly

Absent: Finance Director Beauchaine

**ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

Mayor Pro Tem Marks announced the closed session items as posted were removed from the agenda due to the City Attorney being unavailable. City Manager Flemming noted she would coordinate with the City Attorney and re-schedule the closed session.

**CONSENT CALENDAR**

Mayor Pro Tem Marks requested the Minutes of the April 21, 2009 Study Session and the Check Register be removed from the consent calendar for separate discussion.

Motion was made by Dunker/Thompson to approve the Consent Calendar including the Minutes of the April 21, 2009 Joint Planning Meeting. Motion carried 3-0.

Mayor Pro Tem Marks asked for clarification on the correction to the minutes; City Clerk Dunham explained on page 1, paragraph 3 under *Rio Dell Employee Handbook* of the original minutes as submitted in the council packet, Mayor Woodall had brought it to her attention prior to the meeting that she was not in attendance at that meeting and did not make the statement: "Mayor Woodall stated she researched current California Case Law in regard to 215 Medical Marijuana cards and learned that Federal Law is still in affect." As a result the minutes were corrected and re-submitted prior to the meeting to read: "Finance Director Beauchaine stated that although Mayor Woodall could not be available for the meeting, she called City Clerk Dunham and relayed a message that her only concern with the Handbook was in regard to 215 Medical

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Marijuana cards. Beauchaine said she had gone on-line and researched current California Case Law.....”

Motion was made by Thompson/Dunker to approve the Minutes of the April 21, 2009 Study Session as amended. Motion carried 3-0.

Mayor Pro Tem Marks stated that her question regarding check number 27221 for the planting of the Christmas tree was merely about the allocation of the funds; not the payment of the invoice.

City Manager Flemming stated there was considerable discussion with the Finance Director regarding allocation of funds for this expense and her determination was that it be taken from the Public Works budget since the budget allocated for Christmas expense (Community Promotions) was over budget.

Motion was made by Dunker/Thompson to approve the check register with the amendment to move the expense for planting of the Christmas tree (check number 27221 for \$1,969.73) from the public works budget to Community Promotions. Motion carried 3-0.

**SPECIAL CALL ITEMS**

Approve Annual Adjustment to Eel River Disposal Garbage Rates

City Manager Flemming stated the proposed rate change for this year based on the CPI reflects only a slight increase of .03% which leaves some of the rates unchanged whereas a 32 gallon can (1 time weekly) will remain at \$24.19 per month and the individual bags remaining at \$5.75 for seniors and \$6.00 for non-seniors. She noted the rates for the various bins however, would reflect the slight increase of the .03%.

Motion was made by Dunker/Thompson to approve the proposed rate adjustment with Eel River Disposal, and accept it as an amendment to the franchise agreement effective July 1, 2009. Motion carried 3-0.

Authorize the Finance Director to Sign and Submit the City of Rio Dell's Annual Transportation Development Act (TDA) Funding Claim

Acting Director of Public Works Jensen stated each year the City submits a request for approval of its annual transportation claim to HCAOG as the final step in receiving the City's designated allocation. He noted the 2009-2010 projected allocation is \$99,156, which represents a 10% reduction compared to the prior year due to the declining State economy.

Motion was made by Thompson/Dunker to authorize the Finance Director to sign and submit the City's Annual TDA Claim to HCAOG. Motion carried 3-0.

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Approve Resolution No. 1051-2009 Approving the June 2009 Addendum No. 1 to the Rio Dell Wastewater Reuse Project Final Environmental Impact Report, Rio Dell Wastewater Reuse Project, Approve the Revised Mitigation Monitoring and Reporting Program, and the Notice of Determination for the Revised Project

City Manager Flemming noted a slight correction to this agenda item stating that approval of Resolution 1051-2009 would be part of the required action at this time although it was not noted on the agenda as such.

Rebecca Crow, Project Engineer, Winzler & Kelly provided a brief summary of the preferred wastewater improvement project that was approved by the City Council in May as modified to allow the purchase of new sludge dewatering equipment, a sludge storage building, and new disinfection equipment for the current wastewater treatment plant which will be moved to the new wastewater treatment facility when it is constructed. She explained the State Water Resources Control Board environmental review staff has requested the City amend the CEQA documentation to evaluate the new elements that will be temporarily constructed at the current facility. EIR Addendum No. 1 modifies the adopted project description to include installation of those components at the existing wastewater treatment plant. She explained that upgrades to the headworks, which are part of the near-term project, were included in the original adopted project description and therefore not addressed in the addendum.

Sharon Wolfe, 3 Painter St. asked if the EIR and Addendum were available for review on the City's web site and expressed concern in regard to funding of the project and asked for clarification that the equipment could be moved to the new wastewater facility; Rebecca said she believed the EIR was still available on the web site and explained that the City was pursuing multiple funding sources for the remainder of the project noting the equipment would be utilized at the new facility to save costs.

Motion was made by Dunker/Thompson to approve Resolution 1051-2009 *Approving the June 2009 Addendum to the Rio Dell Wastewater Reuse Project EIR; Approving the Mitigation Monitoring and Reporting Program, and Approving the Project Revisions.* Motion carried 3-0.

### **PUBLIC PRESENTATIONS**

Sharon Wolfe, 3 Painter St., referred to the cancellation of the July 1, 2009 Wastewater Rate Study Session and asked if that meeting had been re-scheduled; City Manager Flemming said that no new date had been set but that she would notify her of that date when it was determined.

### **REPORTS/STAFF COMMUNICATIONS**

City Manager Flemming reported on recent activities and meetings and encouraged the City Council members to take a look around the newly reorganized offices throughout City Hall

stating that staff had spent two days moving the City Manager's office next to the City Clerk's office and the Recycling Coordinator to the former office of the Public Works Director to increase efficiency and improve the flow of information between departments and to re-establish conference room space for the City Council in the former City Manager's office along with additional work space for public works staff and part-time temporary staff.

Flemming then thanked Chief of Police Hill for serving as Acting City Manager while she was on vacation; said she talked to Dennis Wendt regarding sharing the cost of the EIR for the Sawmill site and said he indicated he would be willing to negotiate a credit toward the purchase of land for the wastewater facility to offset a portion of the EIR; apologized for canceling the Wastewater Rate Study meeting and explained that John Hamner from RCAC felt more preparation was needed and said he would be participating in the public hearing scheduled for July 1, 2009; announced she would be completing her management academy this week; announced there would be a Special Budget Meeting on June 9, 2009; and said she attended the May 20, 2009 LAFco meeting where the City's final annexation application was approved.

Acting Director of Public Works Jensen reported on recent activities in the public works department and said he was making every effort to help his department become more organized and more efficient; said he and the Wastewater Superintendent were looking at various sludge presses stating they would be coming back to the Council with options along with cost estimates; reported that Winzler & Kelly had completed the soils monitoring on the Mozzetti property and that two of the four wells were drilled; reported on a leak at the Douglas St. water tank; and said they were having a raw water effluent pumping problem which they were addressing.

Chief of Police Hill reported on recent activities in the police department stating they were almost done with the records destruction project; had been working with the Sheriff's department and George Williamson to come up with a map that shows the jurisdiction boundaries for the County and Rio Dell in regard of the annexation of Metropolitan area; and announced Kevin Harralson would be graduating from the Police Academy on June 11<sup>th</sup> at 1:00 and invited Council to attend.

Councilmember Dunker asked for an update on the progress of the police dog, Ingo; Chief Hill said he was doing exceptionally well and hoped to enroll him in a two week training course provided funds are available. He offered to do a demonstration of the dog's skills at a future meeting.

## **COUNCIL REPORTS/COMMUNICATIONS**

Councilmember Marks commented that at the last study session discussion occurred regarding update of the General Plan and it was suggested that staff work with Planwest Partners to come up with a list of the elements that are in need of update by priority and to identify those updates that can be postponed during this fiscal year due to budget constraints.

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City Manager Flemming stated she had met with George Williamson on Friday and he would be working on a report for the City Council.

Councilmember Marks also commented that she would like to see Quarterly Financial reports not only included in Council packets but at the front counter for public review. She also noted that Ethics Training is required for all public officials every two years and suggested a training be scheduled in Rio Dell and that anyone who works in City Hall be invited to attend.

**ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 7:17 to the June 16, 2009 regular meeting.

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Melissa Marks, Mayor Pro Tem

Attest:

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Karen Dunham, City Clerk